

Council Agenda

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Reigate & Banstead
BOROUGH COUNCIL
Banstead | Horley | Redhill | Reigate

2 April 2019

Councillor,

A meeting of the Council of the Borough of Reigate and Banstead will be held in the New Council Chamber at the Town Hall, Reigate on **THURSDAY, 11 APRIL 2019 at 7.30 pm** to which you are summoned to attend.

The Agenda for the meeting is attached.

A handwritten signature in blue ink, appearing to read "John Jory".

John Jory
Chief Executive

Prior to commencement of the meeting, prayers will be said by the Mayor's Chaplain.

If you need this agenda in an alternative format, please refer to the information on the final page.

To: All Members of the Reigate and Banstead Borough Council

1. MINUTES

(Pages 5 - 10)

To confirm as a correct record the Minutes of the Council meeting held on 7 February 2019.

2. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest.

4. URGENT BUSINESS

To consider any urgent business.

5. PUBLIC QUESTIONS

To consider any questions received from members of the public under Council Procedure Rule 2.14.

6. QUESTIONS BY MEMBERS

To consider any questions received from members of the public under Council Procedure Rule 2.15.

7. RECOMMENDATIONS

(Pages 11 - 18)

To receive and consider the recommendations of the Council's Executive.

8. STATEMENTS

To receive any statement from the Leader of the Council, Members of the Executive, Chairmen of Committees or the Head of Paid Service.

9. LEADER'S ANNOUNCEMENTS

To receive any announcements by the Leader of the Council.

10. MAYOR'S ANNOUNCEMENTS

To receive any announcements from the Mayor.

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BOROUGH OF REIGATE AND BANSTEAD COUNCIL

Minutes of a meeting of the Council held at the New Council Chamber - Town Hall, Reigate on 7 February 2019 at 7.30 pm.

Present: Councillors Mrs. D. A. Ross-Tomlin (Mayor), J. M. Ellacott (Deputy Mayor), M. A. Brunt (Leader), G. J. Knight (Deputy Leader), Mrs. R. Absalom, D. Allcard, T. Archer, R. H. Ashford, R. Biggs, Mrs. N. J. Bramhall, H. Brown, R. W. Coad, G. P. Crome, G. R. Curry, J. E. Durrant, J. C. S. Essex, K. Foreman, Dr. L. R. Hack, R. Harper, N. D. Harrison, A. C. J. Horwood, E. Humphreys, F. Kelly, J. P. King, V. H. Lewanski, A. M. Lynch, S. McKenna, R. Michalowski, R. C. Newstead, G. Owen, S. Parnall, J. Paul, T. Schofield, M. J. Selby, B. A. Stead, C. Stevens, Mrs. A. F. Tarrant, Ms. B. J. Thomson, Mrs. R. S. Turner, C. T. H. Whinney and J. F. White.

NOTE

Before the start of the meeting the Mayor reminded all present that this meeting of the Council would be webcast live on the Council's website.

67. MINUTES

RESOLVED that, subject to replacing the word "Sunday" with "Saturday" in the fifth bullet point of Minute 66 (Mayor's Announcements), the Minutes of the meeting of Council held on 13 December 2018 be approved as a correct record and signed.

68. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors M.S. Blacker, Mrs J.S. Bray, V.W. Broad, D.T. Powell and S.T. Walsh. Apologies for lateness were received from Councillor Mrs A.F. Tarrant.

69. DECLARATIONS OF INTEREST

None.

70. URGENT BUSINESS

None.

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71. PUBLIC QUESTIONS

One question was received and answered in accordance with Council Procedure Rule 2.14 and the Order Paper circulated at the meeting. The details were as follows:

Question by	Answered by	Subject
Mr A. Lehodey	Cllr K. Foreman, Executive Member for Planning Policy	The Green Belt

Note: For more information on responses to Council questions please see this page on the Council's website:

<https://reigate-banstead.moderngov.co.uk/ecCatDisplay.aspx?sch=doc&cat=13260>

72. QUESTIONS BY MEMBERS

Six questions were asked and responses given in accordance with Council Procedure Rule 2.15 and the Order Paper circulated at the meeting. The details were as follows:

Question by	Answered by	Subject
Cllr H. Brown	Cllr M.A. Brunt, Leader of the Council	Children's Centres
Cllr S. McKenna	Cllr K. Foreman, Executive Member for Planning Policy	Development Management Plan
Cllr J.C.S. Essex	Cllr G.J. Knight, Deputy Leader and Executive Member for Housing and Benefits	Affordable Housing
Cllr H. Brown	Cllr A.C.J. Horwood, Executive Member for Neighbourhood Services	Redhill and Reigate Gold Club (Written Response)
Cllr Ms B.J. Thomson	Cllr A.C.J. Horwood, Executive Member for Neighbourhood Services	Redhill and Reigate Gold Club
Cllr N.D. Harrison	Cllr J.E. Durrant, Executive Member for Community Safety	CCTV

Note: For more information on responses to Council questions please see this page on the Council's website:

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73. RECOMMENDATIONS

The Council received three Recommendations arising from the Executive meeting on 24 January 2019.

Consideration of Minute 89 (Budget 2019/20 and Capital Programme 2019 to 2024) and Minute 90 (Council Tax Setting 2019/20) were dealt with in accordance with a procedure note that had been prepared and circulated to all Members (prior to the meeting) in accordance with Council Procedure Rule 2.8.4.

For Recommendation (i) to Minute 89 (Budget 2019/20 and Capital Programme 2019 to 2024) voting was recorded in accordance with Council Procedure Rule 2.21.3 as follows:

For (36): Councillors Mrs R. Absalom, D. Allcard, T. Archer, R.H. Ashford, R. Biggs, Mrs N.J. Bramhall, M.A. Brunt, R.W. Coad, G.P. Crome, G.R. Curry, J.E. Durrant, J.M. Ellacott, K. Foreman, Dr L.R. Hack, R. Harper, N.D. Harrison, A.C.J. Horwood, E. Humphreys, F. Kelly, J.P. King, G.J. Knight, V.H. Lewanski, A.M. Lynch, R. Michalowski, R.C. Newstead, G. Owen, S. Parnall, J. Paul, Mrs D.A. Ross-Tomlin, T. Schofield, M.J. Selby, B.A. Stead, C. Stevens, Ms B.J. Thomson, Mrs R.S. Turner and C.T.H. Whinney.

Against (4): Councillors H. Brown, J.C.S. Essex, S. McKenna and Mrs A. F. Tarrant.

Abstained (0): None.

On Minute 90 (Council Tax Setting 2019/20) the Mayor drew attention to revised Annexes to support the recommendations from the Executive that were circulated to all Members in the Addendum at the meeting.

For Recommendations (i) to (vii) to Minute 90 (Council Tax Setting 2019/20) voting was recorded in accordance with Council Procedure Rule 2.21.3 as follows:

For (40): Councillors: Mrs R. Absalom, D. Allcard, T. Archer, R.H. Ashford, R. Biggs, Mrs N.J. Bramhall, H. Brown, M.A. Brunt, R.W. Coad, G.P. Crome, G.R. Curry, J.E. Durrant, J.M. Ellacott, J.C.S. Essex, K. Foreman, Dr L.R. Hack, R. Harper, N.D. Harrison, A.C.J. Horwood, E. Humphreys, F. Kelly, J.P. King, G.J. Knight, V.H. Lewanski, A.M. Lynch, S. McKenna, R. Michalowski, R.C. Newstead, G. Owen, S. Parnall, J. Paul, Mrs D.A. Ross-Tomlin, T. Schofield, M.J. Selby, B.A. Stead, C. Stevens, Mrs A.F. Tarrant, Ms B.J. Thomson, Mrs R.S. Turner and C.T.H. Whinney.

Against (0): None.

Abstained (0): None.

RESOLVED that the Recommendations of the Executive, from its meeting on 24 January 2019, under:

(a) Minute 89 (Budget 2019/20 and Capital Programme 2019 to 2024) be adopted;

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- (b) Minute 90 (Council Tax Setting 2019/20) be adopted; and
- (c) Minute 92 (Schedule of Meetings 2019/20) be adopted.

Clerk's Note: Councillor J.F. White left the meeting before the recoded votes in relation to Minute 89 (Budget 2019/20 and Capital Programme 2019 to 2024) and Minute 90 (Council Tax Setting 2019/20).

74. STATEMENTS

Executive Member for Business and Economy: Councillor E. Humphreys

Councillor E. Humphreys, Executive Member for Business and Economy, provided an update on the [Heathrow Airspace and Future Operations Consultation](#). It was noted that local communities were being asked to help shape the airports plans for its future airspace – both for the existing runways and as part of the proposed expansion. The Executive Member explained that the Council would engage with and provide feedback to Heathrow on several matters, including changes to airspace and future operations, before the consultation closed on 4 March 2019.

75. MOTION: CLIMATE CHANGE

Councillor J.C.S. Essex moved and Councillor H. Brown seconded a Motion, concerning Climate Change, set out on the front sheet of the agenda.

The Council was informed that in the opinion of the Mayor the Motion was convenient and conducive to the conduct of business. It was noted that:

- The Motion would be dealt with in accordance with a procedure note that had been prepared and circulated to all Members (prior to the meeting) in accordance with Council Procedure Rule 2.17.3.
- On conclusion of the discussion the Motion would be referred to the Executive for consideration.

During the discussion a wide range of issues were considered, including

- The IPCC Special Report on Global Change published in October 2018. A key message was that the consequences of 1°C of global warming through more extreme weather, rising sea levels and diminishing Arctic sea ice, among other changes, was already being seen across the world.
- The need for all governments (national, regional and local) to do more to limit the negative impacts of climate change.
- Research from the Centre for Low Carbon Futures, at Leeds University, highlighting UK cities could cut their energy bills significantly by exploiting commercially attractive opportunities in energy and carbon management.
- Carbon emissions from the Council's own estate and operations.
- The need to review and update the Council's Carbon Management Plan.
- Recent Council initiatives, including action taken in relation to eliminating the use of single use plastics, from its buildings, assets and facilities (seeking alternative, reusable, compostable or recyclable solutions instead).
- The need to provide all Members with appropriate learning and development opportunities to ensure a better understanding of the subject.

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- The importance of addressing Climate Change as part of the upcoming review of the Council's Corporate Plan and ensuring appropriate funding was in place to support this.

On conclusion of the debate, Councillor M.A. Brunt moved, and Councillor A.C.J. Horwood seconded, a procedural amendment to replace the wording set out in bullet point 2 of the original Motion. The mover of the Motion, Councillor J.C.S. Essex confirmed his support for this amendment and it was:

RESOLVED that the amended Motion on Climate Change, outlined below, be referred to the Executive for consideration:

1. That the council be requested to update its Carbon Management Plan in light of the IPCC Special Report on Global Warming published in October 2018. This should include the setting of a carbon neutral target for Reigate and Banstead Borough Council and a governance structure to ensure close monitoring of the Plan;
2. That the Executive be requested to take full account of the IPCC Special Report on Global Warming published in October 2018 as part of its upcoming review of the Corporate Plan for the 2020-2025 period and to consider integrating this Motion into the draft Corporate Plan to be considered by the council later in the year; and
3. That the council be requested to call on Government to provide the necessary powers and resources in order to make local action on climate change easier.

76. PAY POLICY STATEMENT 2019/20

The Chief Executive introduced a report on the need for the Council to adopt a pay policy statement for 2019/20 in accordance with the requirements of the Localism Act 2011. The report set out relevant statutory powers, issues for the Council to consider and legal and financial implications. It was noted that the format and content of the statement was in line with the statement approved for 2018/19. However, the following changes were highlighted:

- All figures and pay ratios had been updated to reflect in year changes.
- The statement for 2019/20 reaffirmed the Council's commitment to paying a fair and real living way to all employees and workers (above national minimum wage levels).
- The Council would seek formal recognition of being a Living Wage Employer from the Living Wage Foundation.

The recommendation set out in the report was moved by Councillor M.A. Brunt and seconded by Councillor T. Schofield.

RESOLVED: that the Pay Policy Statement for the year 2019/20 be approved.

77. MEMBERSHIP OF COMMITTEES

The Council noted that following the resignation of Councillor J.C. White in December 2018 a vacancy had arisen on the Overview and Scrutiny Committee and the Surrey County Council Local Committee. Following consultation with the Party Group Leaders, Councillor N. Harrison had been appointed as a Member of

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the Overview and Scrutiny Committee and Councillor C.T.H. Whinney as a Member of the Surrey County Council Local Committee for the remainder of the 2018/19 municipal year by the (Interim) Head of Legal and Governance utilising the delegation introduced by Council in November 2016.

RESOLVED: that:

- (i) The appointment of Councillor N. Harrison as a Member of the Overview and Scrutiny Committee for the remainder of the 2018/19 municipal year be noted.
- (ii) The appointment of Councillor C.T.H. Whinney as a Member of the Surrey County Council Local Committee for the remainder of the 2018/19 municipal year be noted.

78. LEADER'S ANNOUNCEMENTS

The Leader of the Council, Councillor M.A. Brunt, reported that the Deputy Mayor Elect for 2019/20 would be Councillor Mrs R. Absalom.

79. MAYOR'S ANNOUNCEMENTS

The Mayor reported on the following:

- The success of the Ghost Walk and supper event held on 11 January 2019. It was highlighted that nearly £2,000 had been raised for charity.
- The success of the Holocaust Memorial Day held at the Town Hall on 30 January 2019.
- Upcoming events for Members diaries including:
 - o The Mayor's Charity Film Festival (15 – 17 February 2019) in partnership with The Harlequin Cinema.
 - o The Mayor's Charity Cabaret Night (27 April 2019). This would be held at the Harlequin Theatre and Cinema and the creative director for the event was Simon Bashford.

The Mayor concluded by providing an update on work that had taken place to allow for a street name to be provided at Redstone Cemetery, Redhill, in recognition of former resident of the Borough Guardsman James Hill, killed in the Afghanistan conflict in 2009. The street name would be unveiled by the Mayor at a ceremony in March 2019. It was noted that further information would be provided to all Members in due course.

The Meeting closed at 8.59 pm

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TREASURY MANAGEMENT STRATEGY 2019-20

Councillor T. Schofield, Executive Member for Finance, reported on the current position in relation to the adoption of the proposed Treasury Management Strategy for 2019/20.

The report set out relevant statutory powers, issues (objectives, the current treasury management position, matters for consideration, financial reporting standards and prudential indicators) legal, financial and equalities implications, risk management and other considerations, consultation undertaken and policy framework factors.

The Treasury Management Strategy 2019/20, set out at Annex 1 to the report presented, consisted of four sections with appendices. Councillor Schofield provided information on each of the following:

- Introduction (Section 1)
- The Capital Prudential Indicators 2019/20 to 2023/24 (Section 2)
- The Borrowing Strategy (Section 3)
- Annual Treasury Investment Strategy (Section 4)
- Appendices

It was noted that each section had been prepared in accordance with the Council's Treasury Management Policy Statement. Councillor Schofield informed the Executive that this had been fully-updated to ensure compliance with changes to the Prudential Code, the Treasury Management Code of Practice and other regulations published during 2017 and 2018. It was highlighted that these changes were necessary to reflect the increasingly complex business models being adopted by local authorities in response to reductions in other funding streams.

The Executive Member for Finance explained that each section contained appropriate Prudential Indicators and highlighted that the Treasury Risk Management Assessment had been incorporated in Section 4, the Annual Treasury Investment Strategy.

The Executive was informed that the draft Treasury Management Strategy had been considered by the Executive in January 2019 and reviewed as part of the consultation by the Treasury Management Panel and the Overview and Scrutiny Committee in February 2019. Councillor Schofield provided an update in relation to changes to the final Treasury

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Management report, compared to the January draft, and explained that updated tables on counterparty list and minimum criteria per institution had been provided to clearly identify the duration and limits per counterparty.

In response to questions, it was explained that the Treasury Management Strategy 2019/20 would support the Council's forthcoming Capital Investment Strategy and general investment approach, which would in turn support the delivery of the Council's objectives.

RECOMMENDED that the Treasury Management Strategy for 2019/20 be approved.

Reason for decision: To support the adoption of a Treasury Management Strategy for the 2019/20 financial period.

Alternative options: To not support the contents of the report or to defer it and ask Officers to provide more information and/or clarification on specific points.

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GOVERNANCE TASK GROUP (CONSTITUTION)

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Councillor J.E. Durrant, Executive Member for Community Safety and Chair of the Governance Task Group (Constitution), introduced the report as set out.

The Executive was informed that the Task Group had initially been established for a time-limited duration to review certain areas of the Constitution and related governance issues.

It was highlighted that the last in-depth review of the Constitution had taken place in 2014. The Task Group's review, with input from both Members (cross-party) and Officers, had therefore been timely. It also reflected the fact that from May 2019 the Council would be represented by 6 fewer councillors (45 as opposed to 51) following recommendations from the Local Government Boundary Commission.

Councillor Durrant explained that the Task Group's report provided recommendations on the following matters:

- Key decisions;
- Committee sizes, including a range of related matters, especially in relation to the Planning Committee;
- The role of the Employment Committee and Procedure Rules concerning Officer Employment; and
- Options for keeping the Constitution and related governance matters under review.

It was highlighted that in addition to receiving evidence from

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Members and Officers the Task Group had considered a range of documentary and other material including: Information from the Council's Constitution; Comparative data from Surrey Districts and CIPFA's Nearest Neighbours; Information from Knowles, a well-known manual of law and practice for Local Authority Meetings; and Options and modelling information for the future allocation of line Committee seats. It was noted that the findings from these activities had helped to inform recommendations set out in the report presented.

In response to questions, it was explained that the Task Group had deliberated long and hard over various matters associated with Planning Committee size, including options for decoupling the perceived link between the number of Wards on the Council and the seats on the Committee in order to demonstrate separation of responsibilities. It was noted much of this debate focused on how to remove allegations of perceived bias and predetermination. With this in mind, it was explained that the Task Group had put forward a stronger, more formalised and visible role for Ward Members debating applications at the Committee in their Ward.

Councillor Durrant concluded by highlighting that due to the tight reporting schedule some areas of work had not been progressed as planned. However, subject to relevant recommendations being approved, it was hoped that the work streams, set out in Annex 2 to the report presented, would be prioritised and taken forward during 2019/20.

The Leader of the Council thanked the Members of the Task Group, including Councillor N.D. Harrison whose name had been omitted in error from the covering report, and supporting Members and Officers for their work in conducting the review.

RECOMMENDED:

- (i) **That the definition of a Key Decision, set out in Article 14 (14.3.2 – 14.3.4) of the Constitution should remain unchanged.**
- (ii) **That the membership of the Overview and Scrutiny Committee remain at 15 Members.**
- (iii) **That the membership of the Licensing and Regulatory Committee be reduced to 12 Members.**
- (iv) **That Members of the Executive be not allowed to be members or substitutes of the Planning Committee and that the Constitution be amended to reflect this.**
- (v) **That Members of the Planning Committee be not allowed to participate as Members of the Committee nor vote on any matters that relate to their own Wards and that the Constitution be amended to**

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reflect this.

- (vi) That the role of Ward Members at Planning Committee be changed to strengthen and formalise the role with the ability to make representations on behalf of their Ward constituents, with clarification provided in the Constitution on the following:
- a. Providing any Ward Members with a time-limited opportunity (i.e. 3 minutes per Member with the Chair's discretion to adjust the time allowed and the frequency of contributions to the meeting) for input on each application considered by the Committee, requesting (but not moving) reasons for refusal* and attendance at site visits.
- * A summary of how this would work in practices is:
- Ward members can request reasons for refusal but not move motions.
 - Reasons for refusal would only be provided to the Member requesting them.
 - The content of those reasons for refusal (requested by ward members) can be put to the Planning Committee during their dedicated speaking slot.
 - The Chairman should maintain an independent role and therefore would not propose reasons for refusal motions on behalf of ward members.
 - Committee members may ask for reasons for refusal to be moved and voted upon, which may include those requested by Ward Members. In the event that no reasons for refusal are moved and the Committee do not agree the Officer Recommendation (e.g. to grant permission) then the matter would stand referred to the next meeting of the Committee for re-consideration.
- b. A reserved seat be provided in the Chamber for use by Ward Members (including Planning Committee Members who are not able to take up their Committee seat if the application relates to their Ward), to advocate on behalf of their Ward on each relevant application.
- (vii) That: (a) the Officer Scheme of Delegation be amended to increase the delegation to the Head of Service with responsibility for Planning to determine applications for commercial works not exceeding 250 sqm; and (b) That it be noted that the principle of referring matters to the Planning

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Committee, as set out in the Planning Protocol, would apply to a. (above).

- (viii) That the membership of the Planning Committee be broadly representative of the geographic coverage of the Borough and that it be reduced from 19 Members to 15 with a further review 6 months after the first Planning Committee of 2019/20. This review should be carried out by the Governance Task Group in consultation with the Chair and Vice Chair of the Planning Committee.
- (ix) That the membership of the Standards Committee remain at 5 Members and two Co-opted Members.
- (x) That the membership of the Employment Committee remains as set out in the Constitution i.e. 5 Members at least one of which must be an Executive Member.
- (xi) To ensure the Employment Committee makes a positive input to strategic recruitment and cultural development, the following roles and responsibilities be added to the terms of reference for the Employment Committee: (a) Oversight and engagement (with relevant Officers) in respect of the development of the Organisational Development Strategy – which includes the talent attraction/development/retention strategy for staff and the Council's Management Structure; (b) Establishing a critical friend role in relation to ensuring the Organisational Development Strategy is on track and fit for purpose. This should include consultation around the annual Service and Financial Planning process and Pay Policy Statement; (c) That the application of a. and b. (above) be detailed in an annual work programme to be agreed at the start of each Municipal Year by the Employment Committee.
- (xii) That Annex 1 of Procedure Rule 9 (Officer Employment Rules responsibility for functions) be amended with the following additions: (a) Direct Reports to the Chief Executive be recruited by the Employment Committee (taking into account the advice of the Head of Paid Service); (b) Employment Committee to be consulted and briefed on the disciplinary / dismissal arrangements (including any compensation agreements) for Direct Reports to the Chief Executive; (c) That the wording of "Other Employees*" be amended to clarify that this includes Heads of Service; and (d) That the lead

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Member of the Executive be consulted and briefed in the recruitment of any Head of Service under their Portfolio.

(xiii) **That the membership, and terms of reference, of the standing “Task Group” be appointed annually at the Annual Council meeting applying the spirit of the political proportionality rules. The Task Group would agree its own Work Programme at its first meeting of the Municipal Year.**

(xiv) **That a delegation be provided to reflect the wording set out in Paragraph 12* of the Notes to the Officer Scheme of Delegation (Part 3b of the Constitution) to clarify the Monitoring Officer’s role within the scheme.**

**Paragraph 12 - The Monitoring Officer shall determine any issues as to the form and manner of the Scheme’s operation, implementation or interpretation, for example, where clarification is required as to which officers can exercise a delegation or which Executive Member(s) must be consulted, or referred to in paragraph 6. above (ref new legislative provisions).*

(xv) **That the Monitoring Officer be authorised to update the Constitution in accordance with the tracked changes set out in Annex 4 to this report, to reflect the recommendations agreed by the Executive.**

(xvi) **That a delegation be provided to the Monitoring Officer to make administrative and consequential amendments to the Constitution arising from the key principles of decisions taken by Council both in response to this report and any other adjustments to clarify points in the Constitution that do not change the key principle of its origin. The Governance Task Group Members would be consulted on the proposed changes two weeks in advance of their publication for any comments.**

RESOLVED that:

- (i) Chair training be provided to all line Committee Chairs, Vice Chairs, Mayor and Deputy Mayor.
- (ii) All Employment Committee Members (including Substitute Members) to receive appropriate mandatory Member Learning and Development on equality and diversity in employment and related recruitment matters (e.g. fair recruitment processes, interviewing skills, etc.) in advance of sitting as a member of the Committee to ensure they can positively contribute to the Committee and the

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development of the Council's culture.

- (iii) All Executive Members to receive mandatory Member Learning and Development on equality and diversity in employment and recruitment matters.
- (iv) In addition to the mandatory Licensing and Regulatory training at the start of the Municipal Year, all Licensing and Regulatory Committee Members should attend "refresher training" half way through the year.
- (v) A standing cross-party "Task Group" be established to provide a Forum for the continued review of governance matters by the Council.
- (vi) That the Planning Committee be requested, at its first meeting of the 2019/20 Municipal Year, to review its Planning Protocol to consider introducing wider scope for questioning / speaking at meetings (including the public) and to reflect, subject to Full Council approval, Recommendations vi(a). and vi(b). above.
- (vii) The request for the arrangements for Licensing and Regulatory Sub-Committee Chairs remaining at 5 (the existing number) be considered by the Licensing and Regulatory Committee at its first meeting of the 2019/20 Municipal Year.

Reason for decision: To set out the findings from the Governance Task Group (Constitution) to ensure Council business is well managed and that decisions are taken effectively and efficiently, in accordance with statutory requirements.

Alternative options: To approve/support only some of the proposed changes set out in the report presented or defer making a decision and request further work be undertaken on any aspect of the proposed amendments.

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OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2019/20

Executive

A report was submitted with the proposed 2019/20 work programme for the Overview and Scrutiny Committee. The work programme was appended to the report.

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The Leader of the Council, Councillor M.A. Brunt, highlighted that the programme had been reviewed and supported by the Overview and Scrutiny Committee in February 2019 and that the Executive was being consulted, prior to consideration by Full Council in April 2019.

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It was noted that the report set out relevant statutory powers,

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resource, legal and equalities implications and consultation undertaken. In response to questions, Councillor Brunt informed the Executive that he and the Chief Executive had been consulted during the preparation of the work programme and that it delivered a good range of activities that were achievable and added value to the work of the Council.

It was noted that the Overview and Scrutiny Committee had recognised the increased pressures facing the Council and had maintained a streamlined approach to ensure its work programme, and future activities, reflected the Council's priorities.

Councillor Brunt concluded by highlighting that Local Government continued to change and that as a result the Council would continue to monitor both its governance and scrutiny arrangements.

RECOMMENDED that the Overview and Scrutiny Committee Work Programme for 2019/20 be adopted.

Reason for decision: To support the adoption of a work programme for the Overview and Scrutiny Committee for the 2019/20 Municipal Year.

Alternative options: To add to or not support the adoption of the Overview and Scrutiny Committee work programme for 2019/20.